



Channel Islands

CALIFORNIA STATE UNIVERSITY

WELCOME! MSN 2024 COHORT NEW STUDENT ORIENTATION

May 14, 2024

Extended University Nuts & Bolts



Welcome to CSUCI and Extended University!



University

EXTENDED UNIVERSITY CHANNEL

ISLANDS



- **1.Welcome and Introductions**
- 2.About CSUCI
- 3. Canvas New Student Orientation Course
- 4. Dolphin Name and myCl
- 5. Financial Aid and Student Finance
- 6. How to Register for Classes
- 7. Student Support and CARR

Welcome from the Dean! Dr. Jil Leafstedt

Dean of Extended University and Digital Learning



Your EU student support team!



Jingle Mitchell EU Nursing Support

Coordinator





Monica Carrillo Student Experience and **Success Counselor**

Emma Battles Guetter Student Services Coordinator





Neomi Basquez Student Finance Specialist

Joanna Rivas Financial Aid Counselor

CSUCI Mission

Placing students at the center of the educational experience, California State University Channel Islands provides undergraduate and graduate education that facilitates learning within and across disciplines through integrative approaches, emphasizes experiential and service learning, and graduates students with multicultural and international perspectives.





5,700 Students 22:1 Faculty Ratio **Hispanic Serving** Institution (HIS)



CAMPUSES IN THE U.S. **USA TODAY**

1 OUT OF 10

go.csuci.edu/Get2Know



76º 🚢 RANKED 17TH FOR Average Temp. **"BEST BANG FOR YOUR BUCK - WEST"** WASHINGTON MONTHLY

How can we support you?

Respond to the <u>survey</u> and help us know how to help you!



New Student Orientation Canvas Course







Highlights

- Technology & Canvas Basics: myCI and Services
- Registration & Records: How to Register for Classes
- Financial Aid & Scholarships: Contact and Student Finance Information





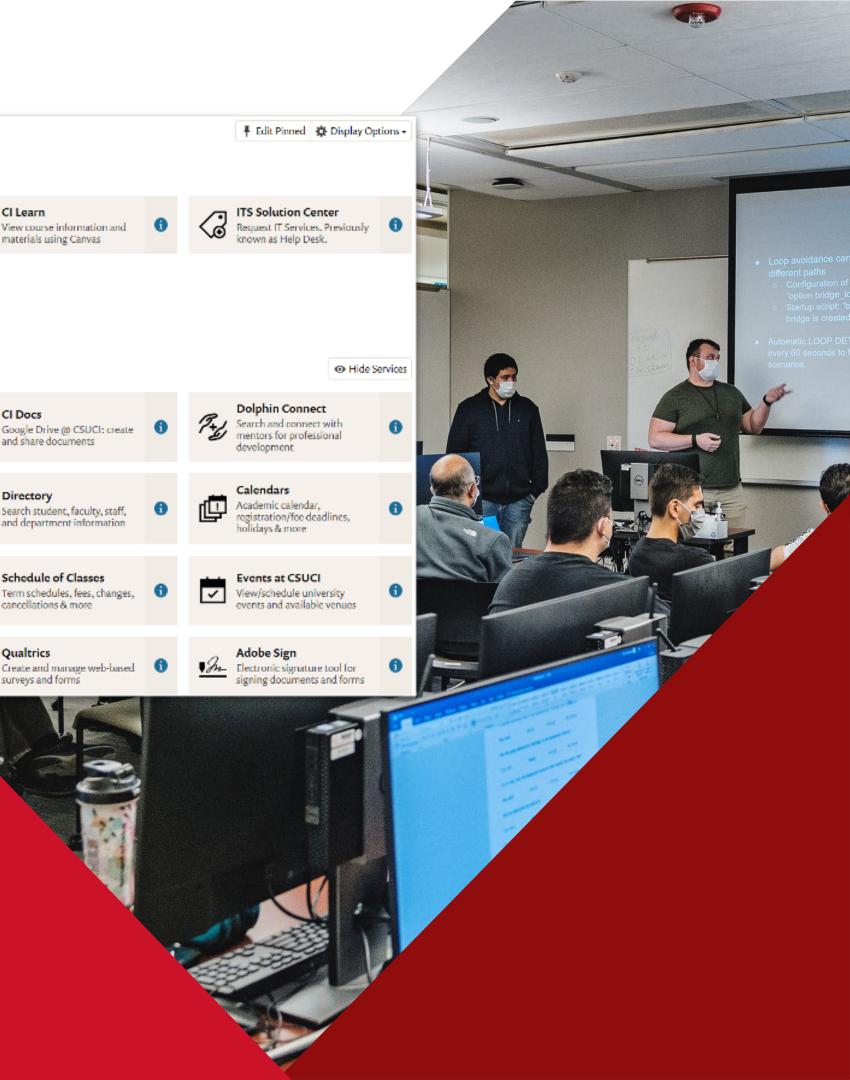




EXTENDED UNIVERSITY **CSU CHANNEL ISLANDS**

New Student Orientation

Dolphin Name	Pinned Services (<u>What's this?</u>)		
myCl	Webmail Employee email system, powered by Microsoft Outlook	CI Learn View course in materials usin	
	CI Records Student registration and records system		
Ohannel Islands / myCI	Services		
Welcome to myCl	CI Personnel Employee and departmental records and data management	Google Drive and share doo	
Dolphin Name william.ochs	Library Resources & Services Access Library databases and your Library account	Directory Search studen and departme	
Dolphin Password	Course descriptions, pre- requisites, areas of study and more	Schedule o Term schedul cancellations	
Sign In	Academic Advising Meet an advisor to plan academic and career goals	Qualtrics Create and m surveys and fo	
Forgot Password? Forgot Dolphin Name? Help			
NEW TO CSU CHANNEL ISLANDS?			
Activate your account			



Financial Aid

Primary form of communication: myCl email

Contact us Email: joanna.rivas@csuci.edu Phone: 805-437-8499

Additional Resources Website: www.csuci.edu/financialaid Financial Aid TV (Instructional videos)





Student Finance Fees and Making Payments

Academics	Admissions & Costs	Visit Campus	Student Life	About	Give
Student Business	Services (SBS)			

PAGE OPTIONS

Student Business Services provides a range of services to the campus community. These include receipt of all student and departmental payments, ID card services; Financial Aid & payroll checks, collections, third party billing, fee waivers, housing and tuition installment payment plans and student account analysis and fee verifications.





	IN THIS SECTION
C	Forms & Tutorials
	Students
	Parents
	Payments & Refunds
	Current Fee Schedule
	Fee Deadlines

- Program Cost is per unit
- One Due Date Per Session
- Payment Plan Available
- Payment Options:
 - In-person (cash, check, money order)
 - Online (E-Check, Credit/Debit)
 - Mail (check, money order)

Contact Information: Neomi Basquez

Student Finance Specialist neomi.basquez771@csuci.edu

How to Register for Classes

Double check the class number and section

6. Options for Selecting a Class to add: 1. Type in the four digit Class Number ass your course and click Enter 2. Click on Search to find a course based on Course Subject and Number (ex. MATH 150)

7. Once you select the class, you will be taken to the Enrollment Preferences page, where you will need to make choices prior to moving forward:

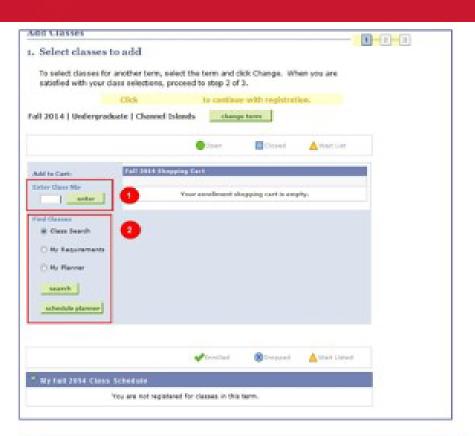
> 1. If the Class is Open and does not need a permission number*, you can click on Next. 2. If the Class is Full (Waitlisted) and you are interested in getting added to the Waitlist, click on the Checkbox "Wait list if class is full". Note: If the Class is Closed, no further enrollment in the class or on the Waitlist is being permitted. *Permissions Numbers are used:

> > i. Prior to the semester starting- to Enroll in a class where the pre-requisite is "Permission from Instructor to Add this class is required". These are typically senior level courses.

> > ii. Weeks 1-3 of the semester- to Enroll in a class. If you are granted permission to add, the instructor will give you a number.

Section	Class ø	Туре	Days	Time	Location	Instructor	Course Details [Key]	
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MATH	150 - CALC	ala Charrent Island WLUIS I				
•	Regular / Undargra est Informatio Pre requisites on the Getry L even or MAT	• A score 50 or above anal Mathematics	Parmissic Grading Doits	Letter drade	f class is full	-
Section.	Component	Owys & Roman	Reem	Instructor	Start/End Date	
62	Lecture	MoWe 10-DEAM - 11-SCAM	Bell Tover 1424	934	08/23/3034 - 12/15/3034	

sure the course is ted as EU course

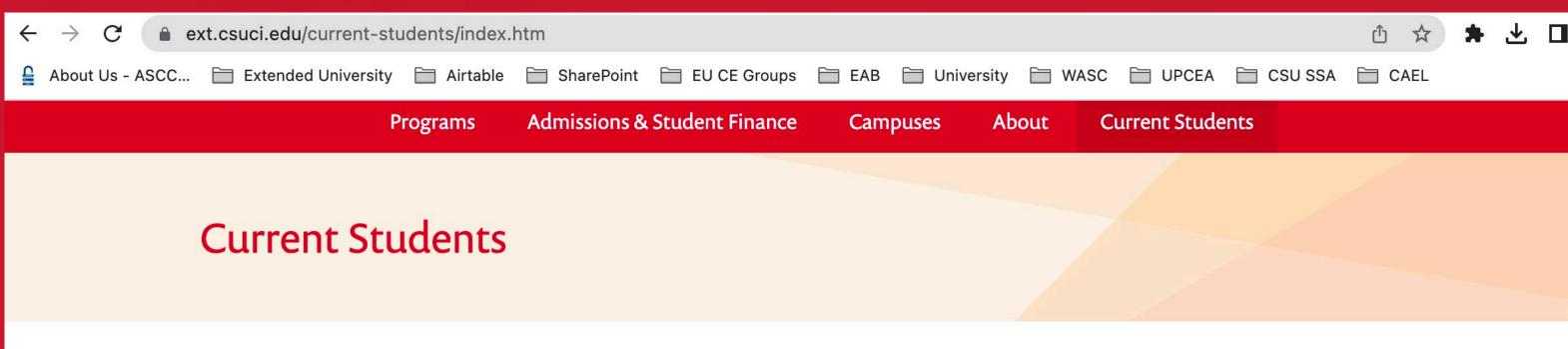
Student Support

Explore the Canvas New Student Orientation for help with:

- Library Articles or Journals
- Writing Support
- Tutoring and Study Skills
- Counseling and Psychological
- Services Basic Needs, Food, Housing
- and more!



Extended University Resources







This page provides information to current students enrolled in undergraduate and graduate academic programs offered through Extended University. You can find details about course offerings, registration dates/deadlines, program information and roadmaps, campus resources, student forms, and steps to take after applying to become a CI Dolphin.

Course Offerings

The Extended University New Student Orientation is a self-paced canvas course to help

IN THIS SECTION...

Campus Resources

Student Forms

Undergraduate Enrollment Guide

Graduate Enrollment Guide

Program Information

Get Social With Us!







www.facebook.com/EUCSUCI



www.linkedin.com/school/california-stateuniversity-channel-islands-extend/





Scan me for all links



Thank you! Questions?



ext.csuci.edu



MSN PROGRAM LEADERSHIP & STAFF

- Dr. LaSonya Davis
 - Nursing Program Chair
- Dr. Aaron McColpin
 - Nursing Program Associate Chair
- Dr. Danilo Bernal
 - **MSN Program Director**
- Jingle Mitchell
 - EU Nursing Support Coordinator



Communications & Resources

Use Your myCl Email

- Forward it to your phone or main email account.
- For Assistance: Contact Information Technology Services (ITS)
 - 805-437-8552 o
 - o https://www.csuci.edu/its/
- Official form of communication from CSUCI and from the MSN Program
- Check a minimum of twice a week

Materials, books, resources, medical app, and much more...

- CSUCI's "The Cove Bookstore"
 - o http://www.csuci.bkstr.com/

MSN Family Nurse Practitioner Full-Time

First Year (25 units)

One-week on campus intensive course (prior to the start of fall semester)

NRS 500 Advanced Health Assessment and Promotion

One-week on campus intensive course (prior to the start of spring semester)

NRS 525 Laboratory and Clinical Procedures for Advanced Practice

Fall	Units	Spring	Units
NRS 502 Advanced Pathophysiology NRS 504 Advanced Pharmacology		NRS 508 Evidence-based Practice and Quality Improvement	
	33	NRS 520 Primary Care Across the Lifespan I NRS 521 Clinical Practicum: Primary Care Across the Lifespan I	334
Total:	6	Total:	10

Second Year (21 units)

Fall	Units	Spring	Units	Summer I (10 weeks)	Units
NRS 524 Primary Care Across? the Lifespan II NRS 523 Clinical Practicum:? Primary Care Across the Lifespan? II	3 4	NRS 510 Healthcare Policy? and Nursing Issues NRS 526 Primary Care Across? the Lifespan III NRS 527 Clinical Practicum: Primary Care Across?the Lifespan III	3 3 4	NRS 540 Culminating Experience	3
Total:	7	Total:	10	Total:	3

	Units
	3
	Units
Summer I (10 weeks)	Units
NRS 506 Theoretical Frameworks and Professional Roles NRS 512 Informatics in Advanced Nursing Practice	3 3
Total:	6

Family Nurse Practitioner Part-Time (3 Years)

First Year (18 units)

One-week on campus intensive course (prior to the start of fall semester)

NRS 500 Advanced Health Assessment and Promotion

Fall	Units	Spring	Units	Summer I (
NRS 502 Advanced Pathophysiology	3	NRS 508 Evidence-based Practice and Quality Improvement NRS 510 Healthcare Policy and Nursing Issues	3 3	NRS 506 Th Frameworks and Professi
Total:	6	Total:	6	Total:

Second Year (14 units)

One-week on campus intensive course (prior to the start of spring semester)

NRS 525 Laboratory and Clinical Procedures for Advanced Practice

Fall	Units	Spring	Units	Summer I (
NRS 504 Advanced Pharmacology	3	NRS 520 Primary Care Across the Lifespan I NRS 521 Primary Care Across the Lifespan I Practicum	IS 4	NRS 512 Inf Advanced N
Total:	3	Total:	7	Total:

Third Year (17 units)

Fall		Spring		
NRS 524 Primary Care Across the Lifespan II NRS 523 Primary Care Across the Lifespan II Practicum	3 4	NRS 526 Primary Care? Across the Lifespan III NRS 527 Primary Care ? Across the Lifespan III? Practicum	34	NRS Exp
Total:	7	Total:	7	Total

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nformatics in Nursing Practice	3	
	3	
RS 540 Culminating? perience		3
al:		3

Post- Master's - Family Nurse Practitioner

First Summer

One Week On-Campus Intensive Course (Prior to the start of th

NRS 500 Advanced Health Assement and Promotion

One-Week On-Campus Intensive Course (Prior to the start of s

NRS 525 Laboratory and Clinical Procedures for Advanced Pract

e Fall Semester)	Units
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pring semester)	Units
ice	I

First Year (8-17 Units)			
Fall Semester	Units	Spring Semester	Units
NRS 502 Advanced Pathophysiology NRS 504 Advanced Pharmacology	3* 3*	NRS 520 Primary Care Across the Lifespan I NRS 521 Nurse Practitioner Practicum I	3 4
Total:	6	Total:	7
Second Year (13 Units)			
Fall Semester	Units	Spring Semester	Units
NRS 524 Primary Care Across the		NRS 526 Primary Care Health Across teh	
Lifespan II	3	Lifespan III	3
NRS 525 Primary Care Across the	4	NRS 527 Primary Care Across the Lifespan III	4
Lifespan II Practicum		Practicum	
Total:	7	Total:	7

Post- Master's - Family Nurse Practitioner

- If NRS 500, NRS 502, and NRS 504 were not previously completed, these courses must be taken at CSU Channel Islands to received the FNP Certificate.
- If NRS 500, NRS 502, and/or NRS 504 were taken out side of CSUCI, then these courses will be reviewed for credit by the program.



Academic Advising

- We will be sending a confirmatory email to the cohort to confirm their academic plans.
- All students who are planning to change their academic plan / roadmap needs to schedule a meeting with Dr. Bernal for approval.
- Meet with the Dr. Bernal each semester to revise your plan, as necessary.



California State University Channel Islands

Master of Science in Nursing Post-Master's Certificate Program

Student Handbook

2024-2025 Academic Year





MSN Handbook



- New Platform to replace CastleBranch and Typhon
 - To be implanted later this Summer for the 2024 cohorts
 - Clinical Tracking System for logging and managing data
- Medical Document Manager
- Background Check
- Drug Screen
- Must be purchased 3 months before clinical semester
- Use CI Email when setting up account
- Total cost is approximately \$210 for 2 years



Physical Exam & Immunization Requirements

Page 1: You complete your information and sign.

Page 2: Medical Provider completes and signs.

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(ANNUAL)

COVID-19 Vaccines

Student Health Services located in Yuba Hall: Call 805-437-8828 to schedule an appointment. (Summer Hours: M-Th, 9am-2pm)

TB QuantiFERON Gold Blood Test (ANNUAL)

Hep B, MMR, Tdap, Varicella, & Flu

Incoming Track II - Nursing Program -CSU Channel Islands

Welcome to the page for incoming Track II students!

corr. Clinical Regulaements (CastleBranch)

Stations west provide the following Health Concesses, to the Nording Program is a subseting to Costle Francis

Health Documents				
Documents	To do action	Comments		
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Physical Examination	 Just demonstration of plan completed strated encountries. The costs may be a replaced arritigent by a medical professional and back tot within the part of months. 	Terrents date will be set. The September: "Auflewith "Der"s		
Social Media Policy	Described, as in a web complete the Social Mode Form real-some for described from this registransmit. Then utilized to Geodeline the The form states that not, not web, and understood the Social Modile geological provide states parts.			
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CestleBranch User Experience Services (UCS): 588-723-1253 (tol. free)

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Note: The Number Program also requires a Kackground Check and Drug Test, which must be done through Centefrank

2/2

Numbering and states and states

Health Insurance & **CPR** Certification

Health Insurance



Advnowledgement of Responsibility

in signing this document, i am verifying my full knowledge and understanding of my responsibility within the CSU C Nursing Program as it pertains to required obligations, illness & injury, and accidents while performing any service as a CSU CI student.

Tknow that Lam responsible for maintaining health insurance throughout the program in order to have coverage in the case of an injury or accident, as it is stated in the Student Handbook. If I am involved in an incident, I am solely responsible for covering the cost of my care, any follow up related to said incident, and agree to assume all risks related to gathering experience.

Talso understand that if an incident occurs while at a clinical location. Fam held to the policies and procedures of the facility and that my first responsibility is to notify my instructor of any occurrence in a timely manner. If I am found in violation of any CSU CI Nursing policy or procedure, while the incident took place. I may face disciplinary action.

Health Insurance Provider/Company

Student Name (print)

Student Signature

Date

Nursing Program - Rev. 04/29/2019

Upload to Exxat By: Due Date listed on Checklist



BLS MUST be from American Heart Association

MSN Nursing Program Checklist

MSN Nursing **Program Checklist**

Complete New Student Orientation

Due: July 15th

*All documents noted below must be uploaded to CastleBranch. Please refer to CastleBranch for details.

Acknowledgment of Handbook

Acknowledgment of Responsibility (Health Insurance)

□ Acknowledgment of Social Media Policy

□ Acknowledgment of Visual/Audio Image Release

Emergency Contact Information



3 months before clincials, you will receive a notification email re: requirements

On DutyUniforms

<u>Scrubbin Uniforms</u>

• White Lab Coats (2)

• Two name tags

• Will be used in Clinicals AND Simulation Lab



Culminating Experience

- Review Culminating Experience Handbook before starting MSN core courses in January
- First part of the culminating experience the same no matter what format:
 - Background/problem statement
 - Literature review
- Start Culminating Experience in your evidenced-based practice course
- Connect with faculty who has a shared interest
- Take the culminating experience course after you've completed 90% of your practical hours



Portfolios

Family Nurse Practitioner Students:

• Use the portfolio section of Exxat

Build personal profile

- Include resume/CV, short bio
- Your nursing philosophy
- Extra-curricular activities that highlight your professional development

• Key course assignments from each course

- Upload completed assignment
- Add reflective statement that focuses on what you learned in the course and how completion of the assignment demonstrated you met the expected course outcomes

CI Writing & Multiliteracy Center

Support Offered:

- Written, Oral, Visual, & Digital forms of communication (papers/presentations)
- APA formatting assistance
- Citation resources
 - o https://www.csuci.edu/wmc/student-citation.htm

Style Guide:

- APA's "Basics of APA Style" slideshow
- APA Quick Reference Guide
- Purdue Owl
 - https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/index.html



QUESTIONS



Primary Care Across Lifespan I, II, III (NRS 521, NRS 523, NRS 527)

4-unit course offered Fall and Spring ONLY (16 weeks)

Clinical hours with preceptor, online patient SOAP notes through Typhon

4 units enrolled=180 clinical hours

Approx 1-2 days per week (12 hours) of clinical expected



FNP Clinical Placements Required Hours

540 Total Clinical Hours of Direct Patient Care

- * 400 Hours of Primary Care (Must include older adults)
 - No more than 100 hours in specialty practice
- * 92 Hours of Pediatric Patients (infant-21 years old)
- * 48 Hours of Women's Health Patients (8 hours must be OB related) • * Urgent care counts towards any of these categories
 - Maximum of 180 Urgent Care hours allowed
- * You can stay in primary care to complete all of these hours if you see these type of patients
- * Only MDs, NPs, and DOs can precept students

Types Of Placements

- Pediatrician
- Community Clinics
- Hospitals, EDs

• Family Medicine/Primary Care (Preferred)

• Urgent Care (180 hours maximum)

Specialty Clinics (100 hours maximum)

Your Clinical Placement Team

- · YOU
- Dr. Bernal, MSN Director
- Jingle Mitchell, EU Nursing Support Coordinator



Placement Steps: Plan Ahead and Early!

Determine Clinical Start Date (Spring Year I FT, Spring Year 2 PT)

Communicate Information to Jingle and Dr. Bernal

Email Jingle to add you to Typhon Set clinical schedule directly with preceptor

Complete onboarding requirements with Jingle. MUST be 100% in compliance in CastleBranch

> If contract is executed, start onboarding

▲

Email Jingle re: Affiliation Agreement needed. AA MUST be fully executed before starting clinical

₽

Use your network! Ask a preferred provider. Send start date, projected hours, CV. Or ask for our suggestions.



Ask Preceptor if they can precept again!



Practicum Expectations

Before Starting Practicum

- Connect with Jingle Nursing Support Coordinator
- Must have an executed Affiliation Agreement with the agency
- Must be completely onboarded with the agency
- Must be 100% in compliance in Exxat
 - *Wait to order your Drug Screen and Background Check until you know where you are placed for your clinical
- Connect With Your Preceptor
- Schedule Practicum Days / Hours with your Preceptor
 - *If you commit to doing a shift and can't make it let the agency know!
- Communicate Clinical Hours with Your Faculty
- Log-in to Exxat
- Check to make sure your preceptor and clinical site are listed in Exxat • *Email Jingle if not
- Enter time logs for each clinical day at least weekly
- Enter case logs regularly
- Meet with your faculty minimally three times during the semester to review clinical expectations and assess progress



Remember to BALANCE Work, Clinical/School, and Home Life

REST! Take Breaks!







- The Nursing Program will start using Exxat this late Summer. Exxat is the Nursing Program's student tracking system for documentation of students' clinical time, procedures, and ePortfolio.
- The system is an internet-based integrated evaluation tool used to maintain a log of a student's hours and progress toward meeting the Program requirements
- Essential through clinical experiences.
- This valuable tool will be used throughout the program
- A brief tutorial will be covered during your Spring on-campus intensive



Exxat Use

- Expectation: FNP students will enter TIME LOGS, and CASE LOGS into the Exxat to document patient experiences, including how these experiences are linked to the FNP **Essentials.**
- Exxat is HIPAA compliant, and the data is protected.
- Students use Exxat to track TIME LOGS (shift time) and within that tracking can make notes to provide further information about the type of experience completed.
- Students are expected to indicate how these hours are linked to the FNP Essentials.
- For each TIME LOG (shift time), students are expected to categorize the hours based on the FNP Essentials.

Exxat E-Portfolio

- During each semester, students will complete a portfolio to document meeting the FNP Essentials.
- The portfolio function of Exxat is available to students through out your course sequence.
- Students are required to add documents to this section as they progress in the program.



- MyQBank is a suite of seven question banks
- Nursing Program Use:
 - MyQBank Pathophysiology
 - MyQBank Assessment
 - MyQBank Prescribing
- Together, these banks provide 5,600 practice questions with detailed rationales.



My Bonk STUDY QUESTIONS APEA

GRANT GUILLORY IT & University Support Specialist 800.899.4502 I www.apea.com grant@apea.com

APEA Exams

•The APEA 3P Exam evaluates student knowledge of pharmacotherapeutics, pathophysiology, and physical assessment, which are indicators of clinical readiness. This is a 90-minute exam with 75 questions.

•The APEA University Predictor Exam is administered at the end of the last semester as preparation for the FNP, AGPCNP, PNP, and WHNP certification exams.

•The results predict likelihood of success on the national exams for these specialties. APEA's University Predictor Exam is considered a national standardized comprehensive exit exam and can be used as a tool for student and curriculum evaluation. This is a 3-hour exam with 150 questions.



Contact Information

 LaSonya Davis o lasonya.davis@csuci.edu

 Aaron McColpin • aaron.mccolpin@csuci.edu

 Danilo Bernal • danilo.bernal@csuci.edu

 Jingle Mitchell o jingle.mitchell@csuci.edu

