Channel Islands
CALIFORNIA STATE UNIVERSITY

WELCOME!

MSN 2024 COHORT

NEW STUDENT ORIENTATION

May 14, 2024

Extended University Nuts & Bolts

Welcome to CSUCI and Extended University!

California State University

EXTENDED UNIVERSITY

CHANNEL ISLANDS

Agenda

1. Welcome and Introductions
2. About CSUCI
3. Canvas New Student Orientation Course
4. Dolphin Name and myCI
5. Financial Aid and Student Finance
6. How to Register for Classes
7. Student Support and CARR

Welcome from the Dean!
Dr. Jill Leafstedt

Dean of Extended University and Digital Learning

Your EU student support team!

Jingle Mitchell
EU Nursing Support Coordinator

Emma Battles Guetter
Student Services Coordinator

Monica Carrillo
Student Experience and Success Counselor

Neomi Basquez
Student Finance Specialist

Joanna Rivas
Financial Aid Counselor

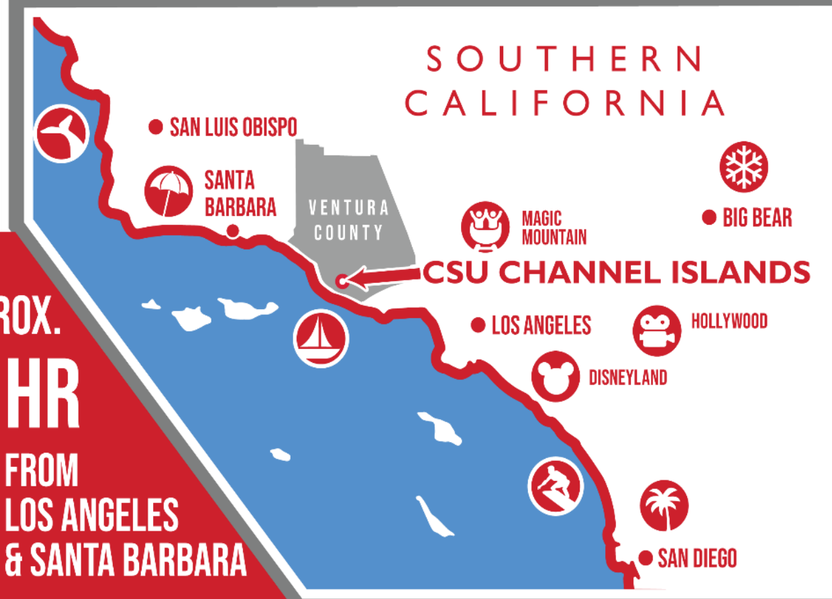
CSUCI Mission

Placing students at the center of the educational experience, California State University Channel Islands provides undergraduate and graduate education that facilitates learning within and across disciplines through integrative approaches, emphasizes experiential and service learning, and graduates students with multicultural and international perspectives.

50+
CLUBS & ORGANIZATIONS

EKHO
THE DOLPHIN
CAMPUS MASCOT

10 MINUTES AWAY FROM THE BEACH



APPROX. **1 HR** FROM LOS ANGELES & SANTA BARBARA

5,700 Students
22:1 Faculty Ratio
Hispanic Serving Institution (HIS)

1 OUT OF 10 SAFEST CAMPUSES IN THE U.S.
USA TODAY

★ RANKED 17TH FOR
"BEST BANG FOR YOUR BUCK - WEST"
WASHINGTON MONTHLY

76º Average Temp.

go.csuci.edu/Get2Know

How can we support you?

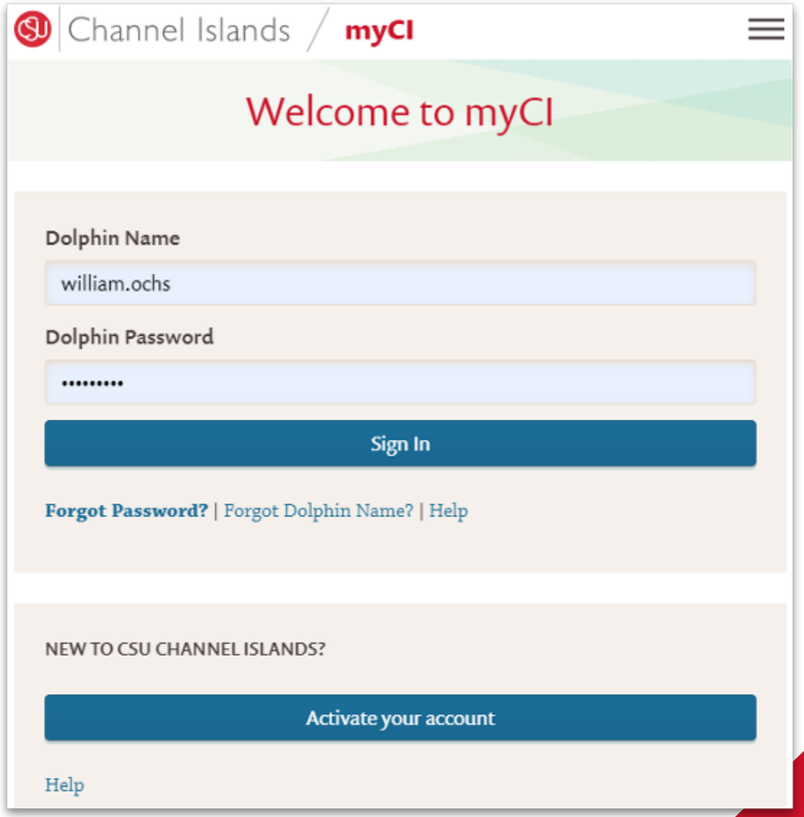
Respond to the survey and help us know how to help you!

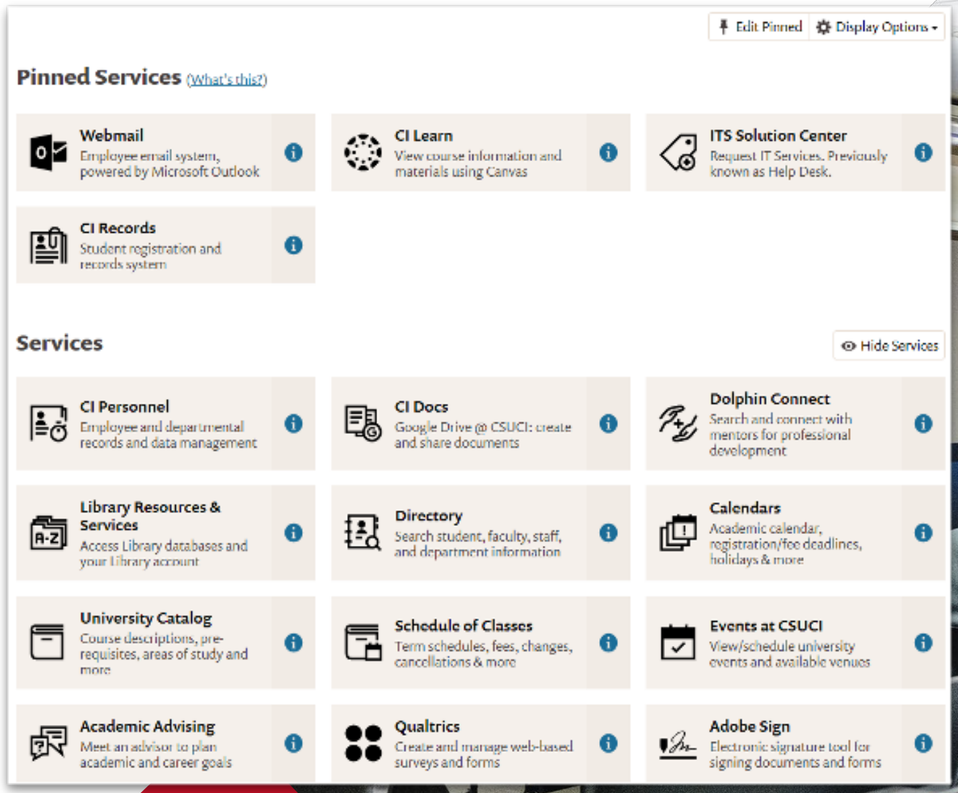
New Student Orientation Canvas Course

Highlights

- Technology & Canvas Basics: myCI and Services
- Registration & Records: How to Register for Classes
- Financial Aid & Scholarships: Contact and Student Finance Information

Dolphin Name
myCI





Financial Aid

Primary form of communication:

myCI email

Contact us

Email: joanna.rivas@csuci.edu Phone: 805-437-8499

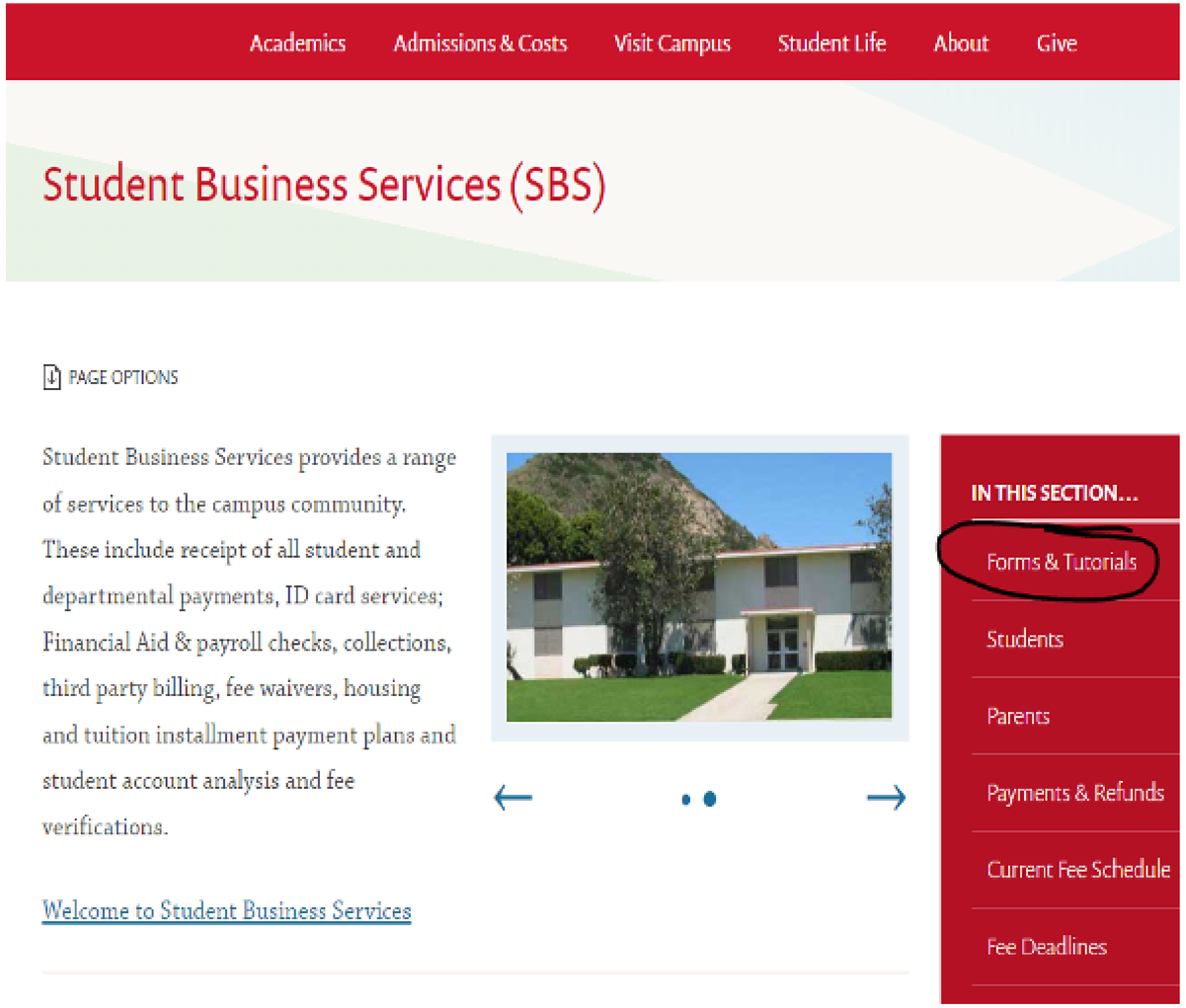
Additional Resources

Website: www.csuci.edu/financialaid

Financial Aid TV (Instructional videos)

Student Finance

Fees and Making Payments



- Program Cost is per unit
- One Due Date Per Session
- Payment Plan Available
- Payment Options:
  - In-person (cash, check, money order)
  - Online (E-Check, Credit/Debit)
  - Mail (check, money order)

Contact Information:

Neomi Basquez

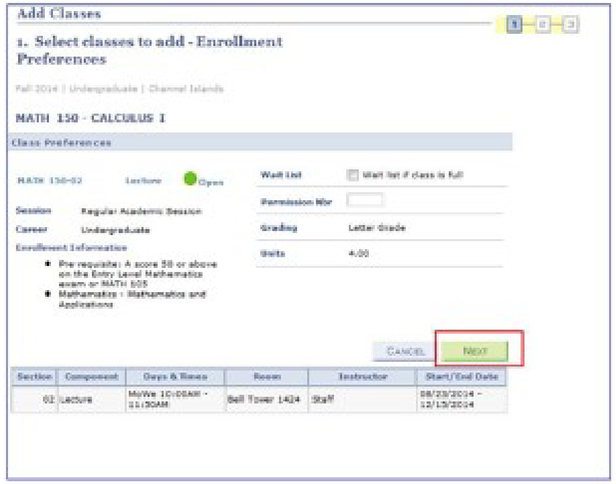
Student Finance Specialist

neomi.basquez771@csuci.edu

How to Register for Classes

6. Options for Selecting a Class to add:
    1. Type in the four digit Class Number associated to your course and click Enter
    2. Click on Search to find a course based on Course Subject and Number (ex. MATH 150)

7. Once you select the class, you will be taken to the Enrollment Preferences page, where you will need to make choices prior to moving forward:
    1. If the Class is Open and does not need a permission number*, you can click on Next.
    2. If the Class is Full (Waitlisted) and you are interested in getting added to the Waitlist, click on the Checkbox "Wait list if class is full". Note: If the Class is Closed, no further enrollment in the class or on the Waitlist is being permitted.
    3. *Permissions Numbers are used:
        i. Prior to the semester starting- to Enroll in a class where the pre-requisite is "Permission from Instructor to Add this class is required". These are typically senior level courses.
        ii. Weeks 1-3 of the semester- to Enroll in a class. If you are granted permission to add, the instructor will give you a number.



Double check the class number and section

Section	Class #	Type	Days	Time	Location	Instructor	Course Details [Key]
1	2989	LEC	ARR		Online	Sheryl Leonard	

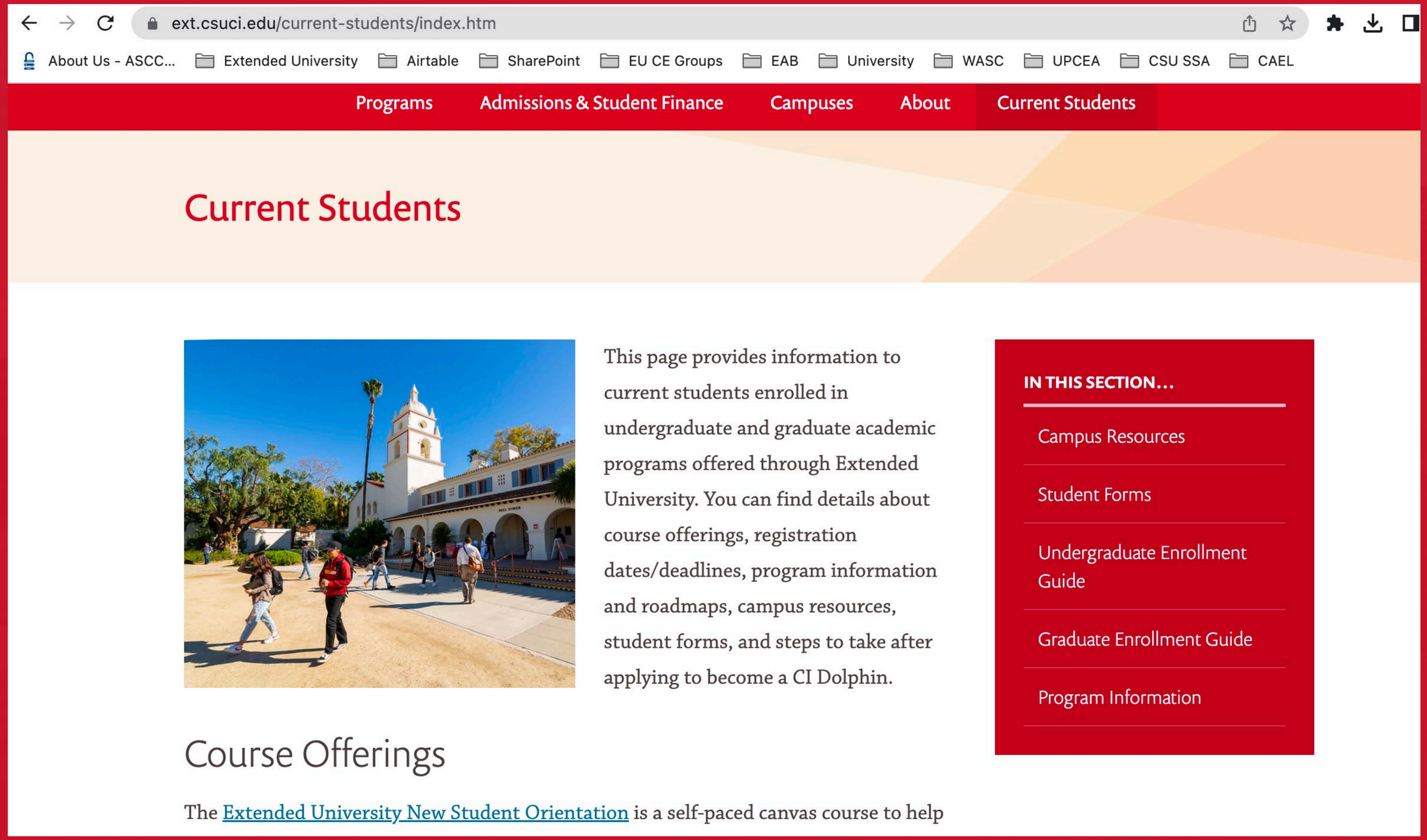
Make sure the course is listed as EU course

Student Support

Explore the Canvas New Student Orientation for help with:

- Library Articles or Journals
- Writing Support
- Tutoring and Study Skills
- Counseling and Psychological
- Services Basic Needs, Food, Housing
- and more!

Extended University Resources



Get Social With Us!

@eucsuci

www.facebook.com/EUCSUCI

www.linkedin.com/school/california-state-university-channel-islands-extend/

Scan me for all links

Thank you! Questions?

ext.csuci.edu

MSN PROGRAM LEADERSHIP & STAFF

- **Dr. LaSonya Davis**
  - Nursing Program Chair
- **Dr. Aaron McColpin**
  - Nursing Program Associate Chair
- **Dr. Danilo Bernal**
  - MSN Program Director
- **Jingle Mitchell**
  - EU Nursing Support Coordinator

Communications & Resources

Use Your myCI Email

- Forward it to your phone or main email account.
- For Assistance: Contact Information Technology Services (ITS)
  - 805-437-8552 o
  - https://www.csuci.edu/its/
- Official form of communication from CSUCI and from the MSN Program
- Check a minimum of twice a week

Materials, books, resources, medical app, and much more…

- CSUCI's "The Cove Bookstore"
  - http://www.csuci.bkstr.com/

MSN Family Nurse Practitioner Full-Time

First Year (25 units)					
One-week on campus intensive course (prior to the start of fall semester)					Units
NRS 500 Advanced Health Assessment and Promotion					3
One-week on campus intensive course (prior to the start of spring semester)					Units
NRS 525 Laboratory and Clinical Procedures for Advanced Practice					
Fall	Units	Spring	Units	Summer I (10 weeks)	Units
NRS 502 Advanced Pathophysiology NRS 504 Advanced Pharmacology	3 3	NRS 508 Evidence-based Practice and Quality Improvement NRS 520 Primary Care Across the Lifespan I NRS 521 Clinical Practicum: Primary Care Across the Lifespan I	3 3 4	NRS 506 Theoretical Frameworks and Professional Roles NRS 512 Informatics in Advanced Nursing Practice	3 3
Total:	6	Total:	10	Total:	6
Second Year (21 units)					
Fall	Units	Spring	Units	Summer I (10 weeks)	Units
NRS 524 Primary Care Across? the Lifespan II NRS 523 Clinical Practicum:? Primary Care Across the Lifespan? II	3 4	NRS 510 Healthcare Policy? and Nursing Issues NRS 526 Primary Care Across? the Lifespan III NRS 527 Clinical Practicum: Primary Care Across?the Lifespan III	3 3 4	NRS 540 Culminating Experience	3
Total:	7	Total:	10	Total:	3

Family Nurse Practitioner Part-Time (3 Years)

First Year (18 units)					
One-week on campus intensive course (prior to the start of fall semester)					Units
NRS 500 Advanced Health Assessment and Promotion					3
Fall	Units	Spring	Units	Summer I (10 weeks)	Units
NRS 502 Advanced Pathophysiology	3	NRS 508 Evidence-based Practice and Quality Improvement NRS 510 Healthcare Policy and Nursing Issues	3 3	NRS 506 Theoretical Frameworks and Professional Roles	3
Total:	6	Total:	6	Total:	3
Second Year (14 units)					
One-week on campus intensive course (prior to the start of spring semester)					Units
NRS 525 Laboratory and Clinical Procedures for Advanced Practice					I
Fall	Units	Spring	Units	Summer I (10 weeks)	Units
NRS 504 Advanced Pharmacology	3	NRS 520 Primary Care Across the Lifespan I NRS 521 Primary Care Across the Lifespan I Practicum	3 4	NRS 512 Informatics in Advanced Nursing Practice	3
Total:	3	Total:	7	Total:	3

Third Year (17 units)					
Fall		Spring			
NRS 524 Primary Care Across the Lifespan II NRS 523 Primary Care Across the Lifespan II Practicum	3 4	NRS 526 Primary Care? Across the Lifespan III NRS 527 Primary Care ? Across the Lifespan III? Practicum	3 4	NRS 540 Culminating? Experience	3
Total:	7	Total:	7	Total:	3

Post- Master's - Family Nurse Practitioner

First Summer		
One Week On-Campus Intensive Course (Prior to the start of the Fall Semester)		Units
NRS 500 Advanced Health Assement and Promotion		3*
One-Week On-Campus Intensive Course (Prior to the start of spring semester)		Units
NRS 525 Laboratory and Clinical Procedures for Advanced Practice		I

First Year (8-17 Units)			
Fall Semester	**Units**	**Spring Semester**	**Units**
NRS 502 Advanced Pathophysiology NRS 504 Advanced Pharmacology	3* 3*	NRS 520 Primary Care Across the Lifespan I NRS 521 Nurse Practitioner Practicum I	3 4
Total:	6	Total:	7
Second Year (13 Units)			
Fall Semester	**Units**	**Spring Semester**	**Units**
NRS 524 Primary Care Across the Lifespan II NRS 525 Primary Care Across the Lifespan II Practicum	3 4	NRS 526 Primary Care Health Across teh Lifespan III NRS 527 Primary Care Across the Lifespan III Practicum	3 4
Total:	7	Total:	7

Post- Master's - Family Nurse Practitioner

If NRS 500, NRS 502, and NRS 504 were not previously completed, these courses must be taken at CSU Channel Islands to received the FNP Certificate.

If NRS 500, NRS 502, and/or NRS 504 were taken out side of CSUCI, then these courses will be reviewed for credit by the program.

Academic Advising

- We will be sending a confirmatory email to the cohort to confirm their academic plans.
- All students who are planning to change their academic plan / roadmap needs to schedule a meeting with Dr. Bernal for approval.
- Meet with the Dr. Bernal each semester to revise your plan, as necessary.

California State University
Channel Islands

Master of Science in Nursing
Post-Master's Certificate Program

Student Handbook

2024-2025
Academic Year

Channel Islands
CALIFORNIA STATE UNIVERSITY

MSN Handbook

- New Platform to replace CastleBranch and Typhon
  - To be implanted later this Summer for the 2024 cohorts
  - Clinical Tracking System for logging and managing data
- Medical Document Manager
- Background Check
- Drug Screen
- Must be purchased 3 months before clinical semester
- Use CI Email when setting up account
- Total cost is approximately $210 for 2 years

Physical Exam & Immunization Requirements

Page 1: You complete your information and sign.

Page 2: Medical Provider completes and signs.

Physical Examination

cont. Physical Examination

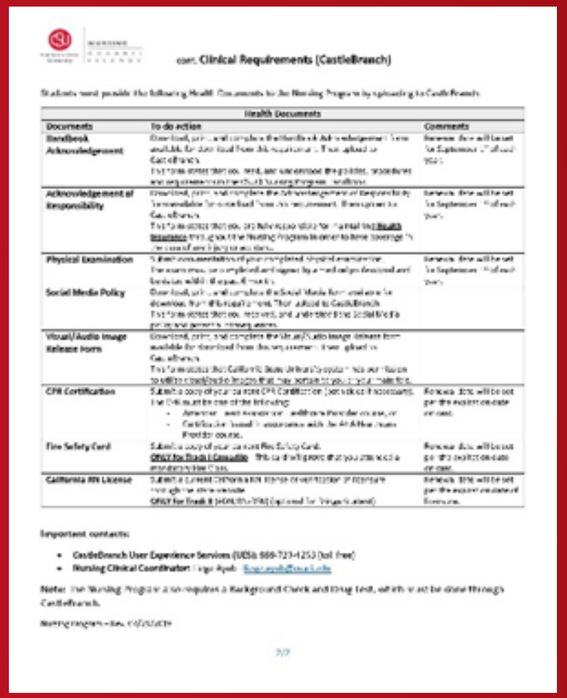
Immunizations:

- TB QuantiFERON Gold Blood Test (ANNUAL)
- Hep B, MMR, Tdap, Varicella, & Flu (ANNUAL)
- COVID-19 Vaccines

Incoming Track II - Nursing Program - CSU Channel Islands

Welcome to the page for incoming Track II students!

csuci.edu



cont. Clinical Requirements (CastleBranch)

Health Documents

Documents	To-do action	Comments
Sterilbenk Acknowledgement	Download, print, and complete the Sterilbenk Acknowledgement form available for download from the resources in the uploaded to CastleBranch. Fill in the date next to your name, and acknowledge the guidelines, responsibilities and requirements set forth by nursing program.	Reminder: this will be set for September 1st of each year.
Acknowledgement of Responsibility	Download, print, read, complete the Acknowledgement of Responsibility form available for download from the resources in the uploaded to CastleBranch. Please sign next to each statement. Please sign at the bottom of the page. Fill in the date next to your name. Please refer to the Nursing Program Student Handbook for more information.	Reminder: this will be set for September 1st of each year.
Physical Examination	Submit a copy of your complete physical examination. The examination can be completed and signed by a medical provider licensed and practicing within the specific state.	Reminder: this will be set for September 1st of each year.
Social Media Policy	Download, print, read, complete the Social Media form available for download from the resources in the uploaded to CastleBranch. Fill in the date next to your name, and acknowledge the Social Media policy and agreement by initialing where.	
Visual/Audio Image Release form	Download, print, read, complete the visual/audio image release form available for download from the resources in the uploaded to CastleBranch. Fill in the date next to your name, and acknowledge the visual/audio image release form by initialing where.	
CPR Certification	Submit a copy of your current CPR Certification (provided if necessary). The CPR must be one of the following: • American Heart Association - Healthcare Provider course, or • Certification issued in accordance with the AHA Basic Rescuer course.	Reminder: this will be set per the expiration date on your card.
Fire Safety Card	Submit a copy of your current Fire Safety Card. ONLY for Track II Cohort(s): This is a draft copy of your current fire safety card or your fire safety letter.	Reminder: this will be set per the expiration date on your card.
California RN License	Submit a current California RN license or verification of eligibility for licensure by endorsement. ONLY for Track II (ADN, BSN, ENL) (optional for Track I student)	Reminder: this will be set per the expiration date on your card.

Important contacts:

- CastleBranch User Experience Services (UES): 888-723-4253 (toll free)
- Nursing Clinical Coordinator: Inge Apel: [redacted]

Note: The Nursing Program also requires a Background Check and Drug Test, which will not be done through CastleBranch.

Nursing Program – Rev. 03/2023

2/2

Student Health Services located in Yuba Hall: Call 805-437-8828 to schedule an appointment.

(Summer Hours: M-Th, 9am-2pm)

Health Insurance & CPR Certification

Health Insurance

CSU CHANNEL ISLANDS NURSING

Acknowledgement of Responsibility

In signing this document, I am verifying my full knowledge and understanding of my responsibility within the CSU CI Nursing Program as it pertains to required obligations, illness & injury, and accidents while performing any service as a CSU CI student.

I know that I am responsible for maintaining health insurance throughout the program in order to have coverage in the case of an injury or accident, as it is stated in the Student Handbook. If I am involved in an incident, I am solely responsible for covering the cost of my care, any follow up related to said incident, and agree to assume all risks related to gathering experience.

I also understand that if an incident occurs while at a clinical location, I am held to the policies and procedures of the facility and that my first responsibility is to notify my instructor of any occurrence in a timely manner. If I am found in violation of any CSU CI Nursing policy or procedure, while the incident took place, I may face disciplinary action.

_____
Health Insurance Provider/Company

_____
Student Name (print)

_____
Student Signature

_____
Date

Nursing Program – Rev. 04/29/2019

American Heart Association®

BLS MUST be from American Heart Association

Upload to Exxat

By: Due Date listed on Checklist

MSN Nursing Program Checklist

MSN Nursing
Program Checklist

☐ Complete New Student Orientation

Due: July 15th

*All documents noted below must be uploaded to CastleBranch.
Please refer to CastleBranch for details.

☐ Acknowledgment of Handbook
☐ Acknowledgment of Responsibility (Health Insurance)
☐ Acknowledgment of Social Media Policy
☐ Acknowledgment of Visual/Audio Image Release
☐ Emergency Contact Information

3 months before clincials, you will receive a notification email re: requirements

Lab Coats & Name Tags

- On DutyUniforms
- Scrubbin Uniforms
  - White Lab Coats (2)
  - Two name tags
  - Will be used in Clinicals AND Simulation Lab

Culminating Experience

- Review Culminating Experience Handbook before starting MSN core courses in January
- First part of the culminating experience the same no matter what format:
  - Background/problem statement
  - Literature review
- Start Culminating Experience in your evidenced-based practice course
- Connect with faculty who has a shared interest
- Take the culminating experience course after you've completed 90% of your practical hours

Portfolios

Family Nurse Practitioner Students:

- **Use the portfolio section of Exxat**
- **Build personal profile**
  - Include resume/CV, short bio
  - Your nursing philosophy
  - Extra-curricular activities that highlight your professional development
- **Key course assignments from each course**
  - Upload completed assignment
  - Add reflective statement that focuses on what you learned in the course and how completion of the assignment demonstrated you met the expected course outcomes

CI Writing & Multiliteracy Center

Support Offered:

- Written, Oral, Visual, & Digital forms of communication (papers/presentations)
- APA formatting assistance
- Citation resources
  - https://www.csuci.edu/wmc/student-citation.htm

Style Guide:

- APA's "Basics of APA Style" slideshow
- APA Quick Reference Guide
- Purdue Owl
  - https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/index.html

QUESTIONS

Primary Care Across Lifespan I, II, III

(NRS 521, NRS 523, NRS 527)

- 4-unit course offered Fall and Spring ONLY (16 weeks)
- Clinical hours with preceptor, online patient SOAP notes through Typhon
- 4 units enrolled=180 clinical hours
- Approx 1-2 days per week (12 hours) of clinical expected

FNP Clinical Placements

Required Hours

- 540 Total Clinical Hours of Direct Patient Care
  - * 400 Hours of Primary Care (Must include older adults)
    - No more than 100 hours in specialty practice
  - * 92 Hours of Pediatric Patients (infant-21 years old)
  - * 48 Hours of Women's Health Patients (8 hours must be OB related)
  - * Urgent care counts towards any of these categories
    - Maximum of 180 Urgent Care hours allowed
  - * You can stay in primary care to complete all of these hours if you see these type of patients
  - * Only MDs, NPs, and DOs can precept students
  -

Types of Placements

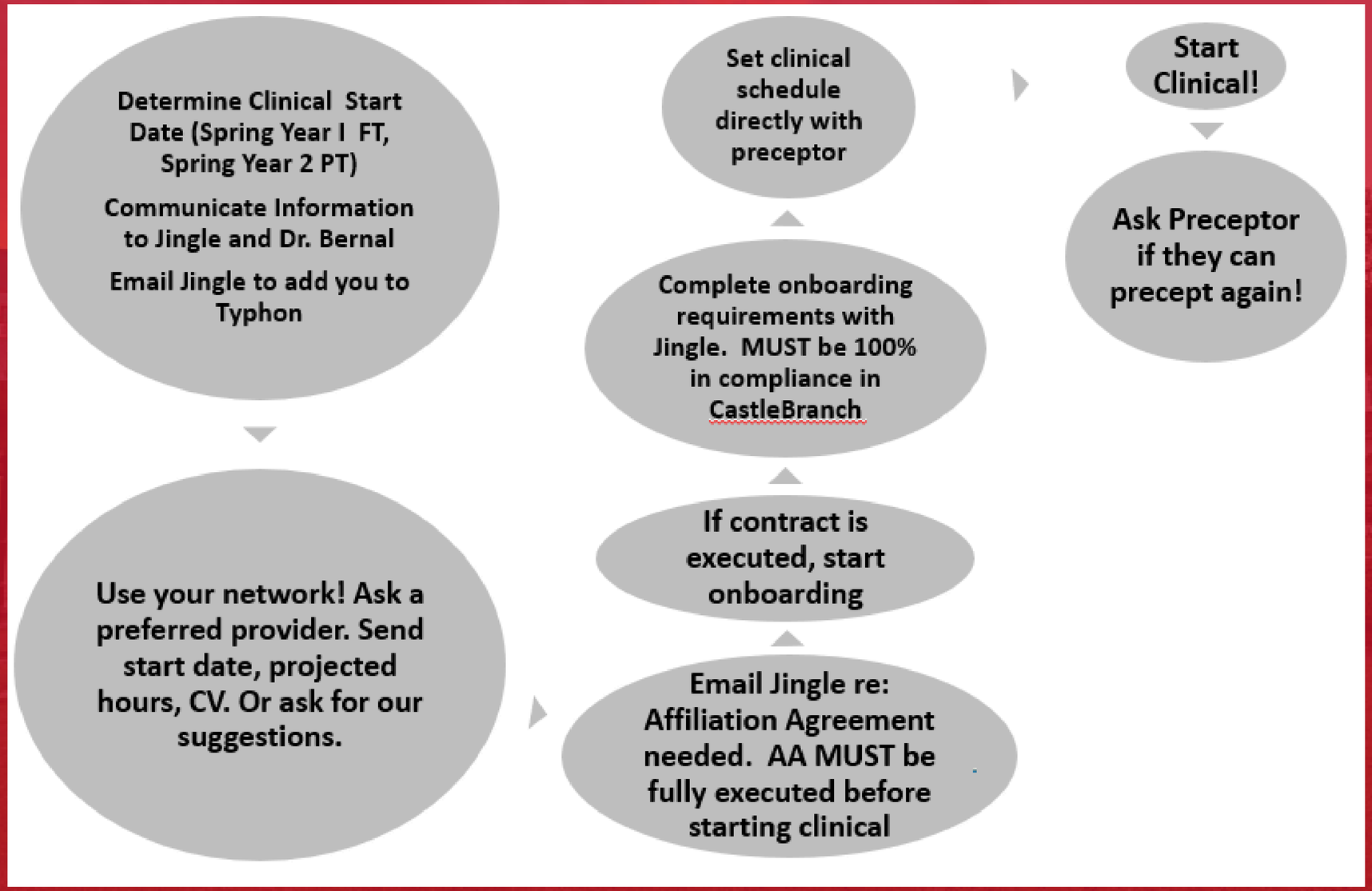
- Family Medicine/Primary Care (Preferred)
- Urgent Care (180 hours maximum)
- Pediatrician
- Community Clinics
- Hospitals, EDs
- Specialty Clinics (100 hours maximum)

Your Clinical Placement Team

- YOU
- Dr. Bernal, MSN Director
- Jingle Mitchell, EU Nursing Support Coordinator

Placement Steps:

Plan Ahead and Early!



Practicum Expectations

Before Starting Practicum

- Connect with Jingle - Nursing Support Coordinator
- Must have an executed Affiliation Agreement with the agency
- Must be completely onboarded with the agency
- Must be 100% in compliance in Exxat
  - *Wait to order your Drug Screen and Background Check until you know where you are placed for your clinical
- Connect With Your Preceptor
- Schedule Practicum Days / Hours with your Preceptor
  - *If you commit to doing a shift and can't make it let the agency know!
- Communicate Clinical Hours with Your Faculty
- Log-in to Exxat
- Check to make sure your preceptor and clinical site are listed in Exxat
  - *Email Jingle if not
- Enter time logs for each clinical day – at least weekly
- Enter case logs regularly
- Meet with your faculty minimally three times during the semester to review clinical expectations and assess progress

Remember to BALANCE
Work, Clinical/School, and Home Life

REST!

Take Breaks!

EXXAT

- The Nursing Program will start using Exxat this late Summer. Exxat is the Nursing Program's student tracking system for documentation of students' clinical time, procedures, and ePortfolio.
- The system is an internet-based integrated evaluation tool used to maintain a log of a student's hours and progress toward meeting the Program requirements
- Essential through clinical experiences.
- This valuable tool will be used throughout the program
- A brief tutorial will be covered during your Spring on-campus intensive

Exxat Use

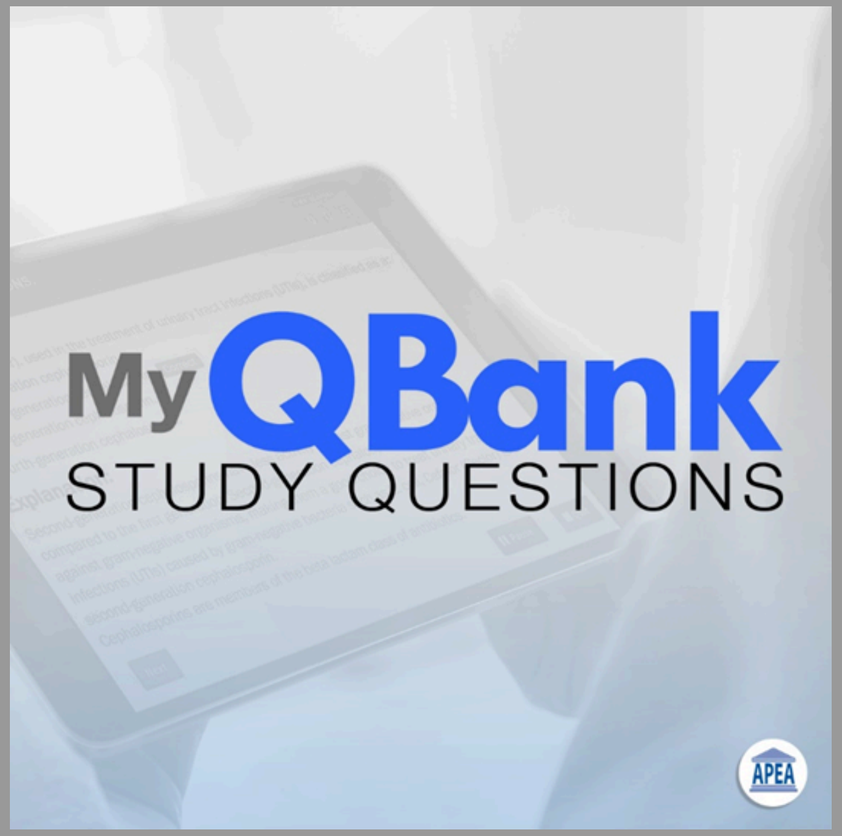
- **Expectation: FNP students will enter TIME LOGS, and CASE LOGS into the Exxat to document patient experiences, including how these experiences are linked to the FNP Essentials.**
- **Exxat is HIPAA compliant, and the data is protected.**
- **Students use Exxat to track TIME LOGS (shift time) and within that tracking can make notes to provide further information about the type of experience completed.**
- **Students are expected to indicate how these hours are linked to the FNP Essentials.**
- **For each TIME LOG (shift time), students are expected to categorize the hours based on the FNP Essentials.**

Exxat E-Portfolio

- During each semester, students will complete a portfolio to document meeting the FNP Essentials.
- The portfolio function of Exxat is available to students through out your course sequence.
- Students are required to add documents to this section as they progress in the program.

APEA MyQBank

- MyQBank is a suite of seven question banks
- Nursing Program Use:
  - MyQBank Pathophysiology
  - MyQBank Assessment
  - MyQBank Prescribing
- Together, these banks provide 5,600 practice questions with detailed rationales.



GRANT GUILLORY
IT & University Support Specialist
800.899.4502 I
www.apea.com
grant@apea.com

APEA Exams

•The APEA 3P Exam evaluates student knowledge of pharmacotherapeutics, pathophysiology, and physical assessment, which are indicators of clinical readiness. This is a 90-minute exam with 75 questions.

•The APEA University Predictor Exam is administered at the end of the last semester as preparation for the FNP, AGPCNP, PNP, and WHNP certification exams.

•The results predict likelihood of success on the national exams for these specialties. APEA's University Predictor Exam is considered a national standardized comprehensive exit exam and can be used as a tool for student and curriculum evaluation. This is a 3-hour exam with 150 questions.

Contact Information

- LaSonya Davis
  - lasonya.davis@csuci.edu
- Aaron McColpin
  - aaron.mccolpin@csuci.edu
- Danilo Bernal
  - danilo.bernal@csuci.edu
- Jingle Mitchell
  - jingle.mitchell@csuci.edu

QUESTIONS