Below is from the Student’s Perspective of MyQBank

How Do I Navigate MyQBank?
www.apeaqbank.com

- Go to the website www.apeaqbank.com
- Enter user name and password
- Click on Login to continue to your MyQBank account

- The first page you see after logging in is the MyQBank Control Panel page. Select the account you want to work in to begin answering questions.

- The next page is your Home Screen. From the Home Screen, you can change your account type, access the user menu, or begin answering questions.
• Clicking on your name in the top right-hand side of the screen reveals the *User Menu.*
  o Your total time spent studying is displayed at the top of the *User Menu.*
  o **Home:** returns to the *MyQB**ank* home page.
  o **My APEA Account:** brings you back to [www.apea.com](http://www.apea.com).
  o **My Results:** displays the detailed tracking reports and the option to print or email the reports.
    ▪ Results are logged by *Study Option, Testing Domain* (not included in Patient Assessment), *Category, Questions Seen, Scores,* and *Study Log.* Your *Study Log* keeps track of all study sessions.
    ▪ Click on the corresponding tab to view each results category or your *Study Log.*
  o **Saved Exams:** displays the exams that are started but have not been completed.
  o **Review Exams:** displays all completed study sessions and allows you to review questions, answers and rationales.
  o **Logout:** logs you out of your *MyQB**ank* account.
How Do I Begin Testing in MyQBank?

Control Panel

- Choose which account you would like to work in.
- You can change your account type by accessing the home screen.

Home Screen

- Choose how you want to select exams: by Subject, Random, Practice, New, or Questions Missed exams

After choosing Subject or Random exams, you will see two modes of study:

- EXAM Mode
  - Correct Answer and rationales are displayed at the end.
- TUTOR Mode
  - Correct Answer and rationales are displayed as you go.

- Once the study mode is chosen, select the Subject you would like to study from the dropdown menu. For example: Cardiovascular, Dermatology, or Hematology.
- Then choose the number of questions to answer. The total count in each subject will be displayed so you know how many questions are in each subject.
- Click NEXT to begin testing.
After choosing Missed or New exams, you will see two modes of study:

- **EXAM Mode**
  - Correct Answers and rationales are displayed at the end.
- **TUTOR Mode**
  - Correct Answers and rationales are displayed as you go.

- Once the study mode is chosen, select the number of questions to answer. The total count in each subject will be displayed so you know how many questions are in each subject.
- You will not be allowed to choose the subject as the computer knows which questions you missed and those you have not seen before.
- Click **NEXT** to begin testing.

After choosing **Practice Exam**:

- The exam begins immediately in **Exam Mode** with 150 questions.
- You are not allowed to select Tutor Mode, Subject, or Number of questions.
- Correct answers and rationales will appear at the end of the exam.

Your instructor may assign a specific subject or knowledge area for you to answer questions. If this is the case, choose **Subject** from the options on the home page.
Choose your mode of study

- **EXAM Mode:** Answer and rationales are displayed at the end.
- **TUTOR Mode:** Answer and rationales are displayed as you go.

- After selecting study mode, choose your assigned subject area and number of questions.

- Your study session will begin.
- You will begin answering questions. The timer is displayed, and the option to pause or quit the session is displayed.
• At the end of testing, the Exam Summary displays, showing an overview of results from your exam.
• You can save or print this summary for your records by clicking Print.

### SUMMARY

<table>
<thead>
<tr>
<th>Exam Type</th>
<th>Subject Specific Questions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Study Option</td>
<td>Exam Mode</td>
</tr>
<tr>
<td>Date Completed</td>
<td>07-24-2017</td>
</tr>
<tr>
<td>Score</td>
<td>50%</td>
</tr>
<tr>
<td>Time Elapsed</td>
<td>0 hours, 6 minutes and 20 seconds(s)</td>
</tr>
<tr>
<td>Average Time Per Question</td>
<td>0 hours, 0 minutes and 59 seconds(s)</td>
</tr>
<tr>
<td>Correct Questions</td>
<td>5</td>
</tr>
<tr>
<td>Missed Questions</td>
<td>5</td>
</tr>
<tr>
<td>Total Questions</td>
<td>10</td>
</tr>
</tbody>
</table>

• Click the Review Questions button to review questions, answers, and rationales. Click Return Home to skip your review.
• Once you exit the Exam Summary or Review Questions, you can find the exam summary in your Study Log and you can find your review in Review Exams in the user menu.

If your instructor has assigned multiple subjects or knowledge areas, you can complete multiple subjects by selecting the Random Exam option.

### RANDOM QUESTIONS

What Study Mode would you like to use?

- Exam Mode
- Tutor Mode

Choose your mode of study

- EXAM Mode: Answer and rationales are displayed at the end.
- TUTOR Mode: Answer and rationales are displayed as you go.
After you select study mode, choose your assigned subject areas and number of questions.

At the end of testing, the Exam Summary displays, showing an overview of results from your exam.

You can save or print this summary for your records by clicking Print.
• Click the **Review Questions** button to review questions, answers, and rationales. Click **Return Home** to skip your review.

• Once you exit the **Exam Summary or Review Questions**, you can find the exam summary in your **Study Log** and you can find your review in **Review Exams** in the user menu.

• Click **Review Questions** to see the **Correct Answer, Your Answer, and Rationales**.

• Click the + to the left of the question to expand and view the rationale for the answer.

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**Once you have completed your review session**, your session will be listed in the **My Results** section in the user menu.

You can return to previously completed sessions by choosing **Review Exams** from the user menu.

There are three other options for answering questions in the QBank:

- **New Questions** – allows you to answer a selection of questions you have never seen. Once you reach 100% of the questions, this option is no longer available.

- **Missed Questions** – allows you to answer questions you have previously missed. Please note that once a question has been missed and then answered correctly, it is no longer considered missed.

- **Practice Exam** – if you are looking for a full exam, use this option. This will present a 150-question exam. You can use this option to gauge your time while answering questions and your exam fatigue. *(This is not a predictive exam)*
How Do I Submit My Assignment?

- If your instructor needs the results from an assigned study session, you can save your results as a PDF to email to your instructor or print a hard copy to hand deliver.
- There are two ways you can access your assignment:
  1. At the end of your study session, an Exam Summary opens. You can save this summary by clicking Print. Then choose Download or Print at the top of the popup window.
  2. You can also access this summary by choosing the Study Log option on your My Results page. You can print the whole log, email the PDF to yourself, or print.
- My Results displays your detailed tracking reports and allows you to save or print your results.
- Results are logged by Study Option, by Testing Domains, by Category, Questions Seen, and Scores. Your Study Log keeps track of all study sessions.
- Click on the tab to view each results category. Or click on your Study Log to see an itemized list of all study sessions.

By Study Option

By Testing Domains

By Category

Questions Seen

Scores
How Do I Access Saved Exams?

- You can quit your study session at any time and your exam will be stored in Saved Exams. When you are ready, you can return to your exam to finish your study session. MyQBank will not log your study time until you have completed the saved session.
- If you lose your internet connection or you are timed out for inactivity, your session will be available in Saved Exams when you log back in.
- Access your saved exams by clicking on the user menu at the top right of your screen and then selecting Saved Exams.

- Saved exams are listed by Exam, Exam Start Date, Total Questions, and Questions Remaining.
- You can sort your saved exams under any of these headings by clicking on the title of that column.
- Select the exam you would like to resume by clicking on Start Exam in the right-hand column.
- You can delete any saved exams you do not need by clicking on the trash can.