

BSN - Clinical Requirements (CastleBranch)

BSN Students must provide the following Health Documents to the Nursing Program by uploading to CastleBranch.

Vaccinations		
Vaccines	To do action	Comments
Influenza (Seasonal Flu)	Submit an official form/letter from a healthcare provider, pharmacy, or clinic, which states that you received a Flu vaccine during the current Flu season.	Renewal date will be set for October 1 st of each year.
Varicella (Chicken Pox) (Series of two vaccines, usually given to children 12 months through 12 years of age.)	Submit one of the following: <ul style="list-style-type: none"> - 2 vaccines, <u>OR</u> - <u>Positive</u> antibody titer lab report If titer is <u>Negative</u> or <u>Equivocal</u> , you will have to receive one booster shot and a follow up titer after 3 months.	If series is in progress, submit where you are and follow up when series is completed.
Measles, Mumps & Rubella (MMR) (Series of two vaccines, usually given to children 12 months through 6 years of age.)	Submit one of the following: <ul style="list-style-type: none"> - 2 vaccines, <u>OR</u> - <u>Positive</u> antibody titer lab report for <u>all 3</u> components If any titer is <u>Negative</u> or <u>Equivocal</u> , you will have to receive one booster shot and a follow up titer after 3 months.	If series is in progress, submit where you are and follow up when series is completed.
Hepatitis B (Hep B or HBV, series of three vaccines, usually given over a period of six months)	Submit one of the following: <ul style="list-style-type: none"> - 3 vaccines, <u>OR</u> - <u>Positive</u> antibody titer lab report If titer is <u>Negative</u> or <u>Equivocal</u> , you will have to receive one booster shot and a follow up titer after 3 months.	If series is in progress, submit where you are and follow up when series is completed.
Tuberculosis (TB) (QuantIFERON – TB Test)	Submit one of the following: <ul style="list-style-type: none"> - <u>Negative</u> blood test lab report administered within the past 12 months, <u>OR</u> - If blood test result is <u>Positive</u> or <u>Equivocal</u>, you will have to submit a clear Chest X-Ray lab report administered within the past 12 months, along with your positive result. 	Renewal date will be set for 1 year for Negative blood test and 2 years for Chest X-Ray.
Tetanus, Diphtheria, & Pertussis (Tdap) (It is routinely given at age 11 or 12)	Submit a Tdap vaccine administered within the past 10 years.	Renewal date will be set 10 years from the administered date.
Meningococcal Conjugate (Serogroups A, C, Y, & W-135)	CB will ask student’s age. If you are 21 or over, this requirement will be marked as COMPLETE. If you are under the age of 21, you must follow what is required.	This Vaccine is required by CSU, not by the Nursing Program.
COVID-19 Vaccines and Booster	Submit your proof of Covid-19 Vaccines and booster.	

cont. BSN - Clinical Requirements (CastleBranch)

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Documents	To do action	Comments
Handbook Acknowledgement	Download, print, and complete the Handbook Acknowledgement form available for download from this requirement. Then upload to CastleBranch. This form states that you read, and understood the policies, procedures and requirements in the CSUCI Nursing Program Handbook.	Renewal date will be set for January 15 th and August 1 st of each year.
Acknowledgement of Responsibility	Download, print, and complete the Acknowledgement of Responsibility form available for download from this requirement. Then upload to CastleBranch. This form states that you are fully responsible for maintaining Health Insurance throughout the Nursing Program in order to have coverage in the case of any injury or accident.	Renewal date will be set for September 1 st of each year.
Physical Examination	Submit documentation of your completed physical examination. The exam must be completed and signed by a medical professional and be dated within the past 6 month.	Once at beginning of program unless clinical partner requires it.
Social Media Policy	Download, print, and complete the Social Media form available for download from this requirement. Then upload to CastleBranch. This form states that you received, and understood the Social Media policy and potential consequences.	
Visual/Audio Image Release Form	Download, print, and complete the Visual/Audio Image Release form available for download from this requirement. Then upload to CastleBranch. This form states that California State University system has permission to utilize visual/audio images that may pertain to you or your materials.	
BLS Certification (Basic Life Support)	Submit a copy of your current BLS Certification (both sides if necessary). The CPR must be one of the following: <ul style="list-style-type: none"> - American Heart Association Healthcare Provider course, or - Certification issued in accordance with the AHA Healthcare Provider course. - It cannot be an online course. 	Renewal date will be set per the expiration date on card.
Fire Safety Card	Submit a copy of your current Fire Safety Card. This card will prove that you attended a mandatory Fire Class. Must be Los Angeles Fire Safety training.	Renewal date will be set per the expiration date on card.
Emergency Contact Information	Download and complete the Emergency Contact Information form available for download from this requirement. Then upload to CastleBranch. This information will be extremely important in the event of an accident or medical emergency.	Renewal date will be set for January 1st, May 1st , and August 1st of each year.

Important contacts:

- **CastleBranch User Experience Services (UES):** 888-723-4263
- **Nursing Clinical Coordinator:** hope.lilienthal@csuci.edu
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