



Clinical Onboarding



- # 1 – Affiliation agreement
- # 2 – Being compliant



Clinical Onboarding



Students

School

**Agency
(Examples)**



CastleBranch Medical Document Manager

➔ **STEP # 1:** Access <https://portal.castlebranch.com/LN20>



California State University - Channel Islands - Nursing Portal

This user-friendly portal guides you through program and package selection to quickly place your order and create your secure account.

After you complete your order and create your account, you can log in to your account to monitor your order status, view your results, respond to alerts, and complete your requirements. You will return to your account by logging into [castlebranch.com](https://portal.castlebranch.com) and entering your username (email used during order placement) and your secure password.

Now let's get started by clicking the Place Order button below.





CastleBranch Medical Document Manager

STEP # 2: Select Nursing; MSN: LX32im Medical Document Manager



- [-] Please Select
- [-] Nursing
 - + Track 1: Goleta
 - + Track 1: Camarillo
 - + Track 2: Bridge Student
 - + Track 2: ADN/RN-BSN
- [-] MSN
 - LX32bg: Background Check
 - LX32dt: Drug Test
 - LX32im: Medical Document Manager
- + Nursing Faculty





CastleBranch Medical Document Manager

➤ Immunization (examples):

- Hep B Vaccine
- Varicella Vaccine
- Flu Vaccine
- Covid-19 Vaccine

➤ Documents Required (examples):

- Professional Liability Insurance
- Health Insurance
- BLS Certificate



American
Heart
Association®



CastleBranch



- **Background Check**



- **Drug Test**



Clinical Onboarding

- Onboarding paperwork varies depending on which agency you will be assigned to.
- The Nursing Program will forward your onboarding paperwork.





Good Luck!!!

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THANK YOU

